



EMPLOYMENT APPLICATION

The Event Group, Incorporated | 8421 Wayzata Blvd STE 250 | Minneapolis, MN 55426
 (763) 548-1300 | eventshows.com/careers | info@eventshows.com

Today's Date: _____

APPLICANT INFORMATION

First Name		Last Name	
Street Address			
City	State	ZIP	
Phone	Alt Phone	SSN	
E-Mail			
Emergency Contact Name		Emergency Contact Phone	

How did you hear about us? _____ Have you ever been employed by us before? _____

Have you ever applied with us before? _____ Do any of your friends or relatives work here? _____

Are you a legal US Resident or can you provide proof that you are eligible to work in the United States? _____

Position Applying For: _____

Date Available: _____ Hours per Week Available: _____ What is your desired salary range? _____

Have you ever been convicted of a felony or are there any felony charges currently pending against you? _____

Answering "Yes" does not necessarily exclude you from employment.

If yes, please explain:

EDUCATIONAL HISTORY Start with your most recent school attended. You may attach additional information or a resume if desired.

School & Program	School Address	Did You Graduate?	Diploma/Degree	Major/Field of Study

SPECIAL SKILLS Please rate your knowledge and proficiency with each of the following:

- | | | | |
|-------------|---------------|-------------------|------------|
| MS Word | MS PowerPoint | MS Excel | MS Outlook |
| InDesign | InCopy | Adobe Contribute | Photoshop |
| Illustrator | HTML | Database Software | PC Mac |

Other Skills:

EMPLOYMENT HISTORY Start with your most recent employment. You may attach additional information or a resume if desired.

Company			Starting Position	Last Position
Street Address			Starting Salary	Current Salary
City	State	ZIP	Duties	
Phone	Supervisor Name & Title			
Do you currently work here?	May we contact?			
Reason for leaving?			Start Date (MM/YY)	End Date (MM/YY)
Company			Starting Position	Last Position
Street Address			Starting Salary	Current Salary
City	State	ZIP	Duties	
Phone	Supervisor Name & Title			
Do you currently work here?	May we contact?			
Reason for leaving?			Start Date (MM/YY)	End Date (MM/YY)
Company			Starting Position	Last Position
Street Address			Starting Salary	Current Salary
City	State	ZIP	Duties	
Phone	Supervisor Name & Title			
Do you currently work here?	May we contact?			
Reason for leaving?			Start Date (MM/YY)	End Date (MM/YY)

REFERENCES

Reference		Address/City/State		
Phone	Email	Job Title	Years Known	
Reference		Address/City/State		
Phone	Email	Job Title	Years Known	
Reference		Address/City/State		
Phone	Email	Job Title	Years Known	

ACKNOWLEDGEMENT

I certify that the information I have provided in this application is true and accurate to the best of my knowledge. I agree to notify The Event Group, Incorporated immediately should I discover any inaccuracies or errors on this application form. I acknowledge that completion and/or submission of this application form is in no way guarantee of employment, and that this form does not constitute an employment agreement. ***As a condition of employment, I agree to submit to drug screening. Failure to comply with any drug screening may result in termination.***

APPLICANT _____ Date _____